

# Claim Form – Legal Fees

**ACCURACY OF INFORMATION.** It is a condition of the Policy that all information provided is accurate. Any information found not to be true may lead to a claim being denied and the Policy being terminated. The insurer has the right to further investigate or audit any claim.

**INSTRUCTIONS.** Please complete this form and fax with a copy of the legal proceedings to Underwriting Australia Pty Ltd, 1300 739 817 or scan and email to [team@underwriting.com.au](mailto:team@underwriting.com.au). For further assistance call 1300 595 615.

**PLEASE COMPLETE:**

Insured's Name (as listed on the policy schedule):

\_\_\_\_\_

Policy Number: \_\_\_\_\_

Contact person should we have any questions:

Name: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_

Fax number: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Please provide an outline as to the circumstances of the legal proceedings:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the 'Insured Name' being audited GST registered? YES [ ] NO [ ]

If 'YES', their ABN is: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(on behalf of the Insured)

**Privacy** – We are committed to protecting your privacy. We use the personal information you provide to us in connection with your claim only for the purpose of assessing and managing the claim. We may need to provide that information to our underwriters and reinsurers (and their representatives) and those we appoint to assist us with the claim. We will not trade, rent or sell your information.

If you don't provide us with complete information, we cannot properly assess your claim. You can check the personal information we hold about you at any time.

If you provide us with personal information about anyone else, we rely on you to have told them that you will provide their information to us, to whom we may provide it, the purposes for which we will use it and that they can access it. If the information is sensitive, we rely on you to have obtained their consent on these matters.

For more information about our Privacy Policy, ask us for a copy.